



# Basic Congregational Worksheet For Human Caused or Natural Disasters



\_\_\_\_\_ Date

\_\_\_\_\_ Congregation Name and Address

## Contact Information

Pastor(s) (include church, home and cell phones, and email address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Council President and VP (include church, home and cell phones, and email address)

\_\_\_\_\_  
\_\_\_\_\_

Designated Congregational Disaster Response Coordinator and contact information

## Alternate Space Arrangements

For worship: Include location and contact information.

For two "mission critical" services/ministries (i.e. food pantry, Bible study, cub scout meetings, etc.):  
Include location and contact information.

Critical Service/Ministry I:

Critical Service/Ministry II:

## Security

- Reviewed property insurance policies (date) \_\_\_\_\_
- Backed up important church data and stored in a fire/water safe box or off site (date) \_\_\_\_\_
- Checked smoke detectors (date) \_\_\_\_\_

\* This critical information is an essential beginning for congregational preparedness. Congregations are strongly urged to continue efforts, as outlined in the LDR template called **Preparing for Disaster - A Guide for Lutheran Congregations**. Visit [www.ldr.org](http://www.ldr.org) for a copy of this template.

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